

Raumati Swimming Club Inc.

Board Meeting Minutes

Monday, 14 February 2022, via Zoom at 8.15pm

Board:

Chris Plummer (CP) Chair, Marco Cecioni (MC) Treasurer, Katie Ford (KF), Fiona Morrison (FM), Sandy Turner (ST)

Attending: Chris Plummer (CP) Chair, Marco Cecioni (MC) Treasurer, Katie Ford (KF), Fiona Morrison (FM), Sandy Turner (ST)

Apologies: None

<u>Meeting Item</u>
<p>1. <u>Meeting Opening 8.17pm start</u></p> <p>1.1 Apologies; None</p> <p>1.2 Introduction & Acknowledgements – Acknowledgement new Club records for Alex Cecioni (800m free LC) and Maia Adams (1500M free LC), as well as top 3 placings for Maia Adams, Alex Cecioni, Riza Hassan and Phoebe Nelson at SW LC champs, and Alex at all Stars Zonal Secondary School Open Water champs (3.3km). Thanks to all parents and Officials at the SW LC champs, especially with the changes required to add a 3rd session to be able to complete the meet within the Covid changes</p> <p>1.3 Additional Agenda items – nil</p> <p>1.4 Conflict of interest disclosure – no new conflicts declared</p> <p>1.5 Confirmation of previous minutes</p> <p>Moved they minutes of the meeting held on Monday 17th January are a true and accurate record</p> <p>Moved: CP Seconded: FM Carried: yes</p>
<p>2. <u>Matters Arising from previous Minutes</u></p> <p>2.1 Board member – carry forward to the next meeting. A member of a swimming family from a junior squad would be beneficial to gain perspective on the Board.</p> <p>2.2 Constitution: We are aware of the ambiguity and irregularities in the current constitution. Work is well underway for a new constitution and it is to be brought to an SGM as a high priority.</p> <p>2.3 KF to contact MIS for complete list of admins for each of the FB pages, and who had access to Raumati Swim Club and Raptors Swimming userids, and KF to be added as admin to the FB pages. Carry forward.</p> <p>2.4 KF/ST to follow up advertising for Tuesday Night Club. c/f</p> <p>2.5 KF to email MIS to remove Kokoro as admin of Squad FB page. C/F</p> <p>2.6 MC to contact CAC re members of the public ‘bombing’ into the aqua jogging lane during squad training. Although they were contacted, there have been further occurrences.</p> <p>2.7 KF to email MIS for access info information for the website. c/f</p>
<p>3. <u>Financial</u></p> <p>3.1 Finance Reports;</p> <p>3.2 Payment for approval;</p> <p>3.3 Funding application – nil</p> <p>3.4. Budget and Policies update (where required)</p> <p>3.5 Tuesday Night LTS – to investigate ads being sent to all primary schools to increase numbers. Maybe in their Newsletters. KF/ST to follow up.</p> <p>Moved that the Financial reports submitted are accepted</p> <p>Moved: MC Seconded: ST Carried: Yes</p>
<p>4. <u>Members</u></p> <p>4.1 Membership for approval – scheduled circulated prior to meeting.</p>

Membership List (monthly update provided)

Moved that the membership reports submitted are accepted

Moved: KF

Seconded: CP

Carried: yes

5. Governance & Policy

- 5.1 Risk Register (update where required) Occurrences of no coach on pool deck; we do not know who will be the coach at SW LC.
- 5.2 Conflict Register (update where required) – no updates
- 5.3 Health & Safety Report - There have been further incidents of members of the public ‘bombing’ into the pool during squad training times. **MC/KF** to contact CAC again.
- 5.4 Strategic Statement carry forward
- 5.5 Constitution: see matters arising
- 5.6 Website: The Board need access to the website.

6. Events (upcoming or hosted meets)

- 6.1 Report from FM
- 6.2 Upcoming meets - No events at CAC in Term 1 due to being at covid level Red. This effects the Tier 2 on 26/3 and GCZ's Woollahra trophy on 20/3. Also no Club champs at present as the pool is not being reconfigured on a Tuesday night.

7. Matters for discussion (Items as required) and General Business

7.1 In Committee discussion (note not recorded in the minutes)

In committee at 8.35PM

Out of committee at 8.55PM

NOTE: in committee minutes are not recorded

7.2 Coaches Report – No report received

7.3 Head Coach and Assistant Coach - Interviews have taken place, and discussions will continue with 2 of the interviewees for the Head Coach role.

7.4 CAC at Covid red. Squads – morning training now starts at 6am, when the pool opens, and on Tuesday night, the pool is not being changed into the racing configuration. We have been unable to run the level 1 program pool class, but all others have been moved to the main pool by the ramp, each lane has been halved and there are inpool stands. Positive feedback from the parents.

8. Meeting Close 9.25 pm

8.1 Confirmation of next meeting - Wednesday 9 March at 6pm at Landlink Offices, Waikanae

Action Items next meeting:

- 1. Board member – carry forward to the next meeting. A member of a swimming family from a junior squad would be beneficial to gain perspective on the Board.
- 2. Constitution: We are aware of the ambiguity and irregularities in the current constitution. Work is well underway for a new constitution and it is to be brought to an SGM as a high priority.
- 3. **KF** to contact MIS for complete list of admins for each of the FB pages, and who had access to Raumati Swim Club and Raptors Swimming userids, and **KF** to be added as admin to the FB pages. Carry forward.
- 4. **KF/ST** to follow up advertising for Tuesday Night Club
- 5. Removal of Kokoro as admin for Raptors Squad FB page. **KF** to email MIS.
- 6. Members of the public ‘bombing’ into the pool during squad training times. **MC/KF** to raise this with CAC.
- 7. The Board need access to the website. **KF** to email Mark Ireland- Spicer